



John Beddoes  
School  
Prospectus  
2009 - 2010

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# Information for Parents

## SCHOOL YEAR 2009 - 2010

|                                |   |
|--------------------------------|---|
| NAME OF SCHOOL                 | JOHN BEDDOES SCHOOL                             |
| ADDRESS :                      | Broadaxe Lane<br>Presteigne<br>Powys<br>LD8 2YT |
| TELEPHONE NUMBER               | 01544 267259 / 01544 267565                     |
| FAX NUMBER                     | 01544 267173                                    |
| NAME OF HEADTEACHER            | Mr G Richards                                   |
| NAME OF DEPUTY HEAD            | Mr P Wardell                                    |
| NAME OF ASSISTANT HEAD TEACHER | Miss Viv Dodd                                   |
| HEAD OF SCHOOLS                | Mr Douglas Wilson                               |
| COUNTY                         | Powys   |
| ADDRESS                        | County Hall, Llandrindod Wells                  |
| AGE RANGE OF PUPILS            | 11 - 18+  |
| NUMBER ON ROLL                 | 500 approx                                      |
| NAME OF CHAIR OF GOVERNORS     | Mr John Kendall                                 |

# John Beddoes School Governing Body

Composition: 4 LEA Representatives  
5 Parent Governors  
2 Teacher Governors  
1 Staff Governor  
3 Co-opted Governors  
The Headteacher

## LEA REPRESENTATIVES

|                 |  |
|-----------------|--|
| Cllr E M Jones  | Weythel Farm, Old Radnor, Presteigne       |
| Mr K Harris     | Ty Offa, Crabtree Walk, Knighton           |
| Cllr G R Banks  | Hereford Street, Presteigne                |
| Mr N Warrington | Hazel Barn, Upper Woodhouse Lane, Knighton |

## PARENT GOVERNORS

|               |  |
|---------------|--|
| Mr A Giordano | Maesmalen, New Radnor, Presteigne              |
| Mr S Jones    | Heddwach, 2 Castle Brook, Evenjobb, Presteigne |
| Mrs J Crowe   | The Manse, Broad Street, Presteigne            |
| Ms L Powell   | Coldbrook Hollow, Discoed, Presteigne          |
| Mrs J Simpson | Northwood, Slough Lane, Presteigne             |

## TEACHING GOVERNORS

|                 |                                     |
|-----------------|-------------------------------------|
| Mrs C Northwood | Central Villa, Llangunllo, Knighton |
| Mr K Collins    | Hebron, Ludlow Road, Knighton       |

## STAFF GOVERNOR

|             |  |
|-------------|--|
| Mrs R Evans | Waterloo Crossing, Kingsland, Leominster |
|-------------|--|

## CO-OPTED GOVERNORS

|                |                                 |
|----------------|---------------------------------|
| Mr G Bray      | 2 High Street, Presteigne       |
| Mr P Williams  | Ivy Cottage, Beguildy, Knighton |
| Mrs A Williams | White Anthony Farm, Knighton    |

## CHAIRMAN OF GOVERNORS

|                 |  |
|-----------------|--|
| Mr John Kendall | The Manor House, St David's Street, Presteigne |
|-----------------|--|

## HEADTEACHER

Mr G Richards

## CLERK TO THE GOVERNING BODY

Mrs J Davies

# School Management 2009 - 2010

## Senior Management Team

|                       |      |   |            |
|-----------------------|------|---|------------|
| Headteacher           | Mr   | G | Richards   |
| Deputy Headteacher    | Mr   | P | Wardell    |
| Assistant Headteacher | Miss | V | Dodd       |
| Senior Teacher        | Mrs  | J | Washington |

## Pastoral Co-ordinators

|                           |      |   |          |
|---------------------------|------|---|----------|
| Learning Manager Yr 7     | Miss | S | Dyke     |
| Learning Manager Yr 8     | Mrs  | G | Bennett  |
| Learning Manager Yr 9     | Miss | J | Hamilton |
| Learning Manager Yr 10    | Mr   | M | Barnaby  |
| Learning Manager Yr 11    | Mrs  | J | Coleman  |
| Learning Manager Yr 12/13 | Mrs  | L | Davies   |

## Examinations Officer

|     |   |       |
|-----|---|-------|
| Mrs | P | Lloyd |
|-----|---|-------|

## Heads of Department

|                         |     |   |                                     |
|-------------------------|-----|---|-------------------------------------|
| English                 | Mrs | C | Northwood                           |
| Mathematics             | Mr  | K | Collins                             |
| Science                 | Mr  | D | Livesley (Miss Coulthard 2009–2010) |
| Modern Foreign Language | Mrs | C | Victor / Mrs R Kirkby               |
| Geography               | Mrs | I | Morris                              |
| History                 | Mr  | M | Barnaby                             |
| Technology              | Mr  | P | Kucharsky                           |
| Art                     | Mrs | J | Vaughan                             |
| Special Needs           | Mrs | S | Meredith                            |
| Physical Education      | Mr  | B | Dugdale                             |
| Religious Education     | Mr  | D | Holford                             |
| Welsh                   | Mrs | L | Davies                              |

## Non-Teaching Staff

|                  |      |   |           |
|------------------|------|---|-----------|
| Bursar           | Mrs  | R | Evans     |
| Office Manager   | Mrs  | P | Lloyd     |
| Administration   | Miss | E | Blower    |
| Administration   | Mr   | D | Bland     |
| Learning Support | Mrs  | S | Davies    |
|                  | Mrs  | A | Righton   |
|                  | Mrs  | M | Steinbach |
|                  | Mrs  | M | Winter    |
|                  | Mrs  | K | Powell    |
|                  | Miss | S | Beech     |

## Technical Staff

|     |   |         |                |
|-----|---|---------|----------------|
| Mrs | S | Price   | Science        |
| Mrs | T | Herrits | Science        |
| Mr  | M | Evans   | Technology     |
| Mr  | P | Hooper  | IT             |
| Mrs | B | Roberts | Home Economics |

## Site Manager

|    |   |         |
|----|---|---------|
| Mr | A | Randell |
|----|---|---------|

## Cleaner in Charge

|     |   |          |
|-----|---|----------|
| Mrs | D | Williams |
|-----|---|----------|

# Teaching Staff 2009 - 2010

## English

|      |   |           |            |
|------|---|-----------|------------|
| Mrs  | C | Northwood | BA, PGCE   |
| Miss | S | Davies    | B Ed, PGCE |
| Miss | S | Smith     | BA, PGCE   |

## Mathematics

|      |   |         |                                   |
|------|---|---------|-----------------------------------|
| Mr   | K | Collins | B Sc, PGCE                        |
| Mrs  | J | Coleman | ALCM, B Mus, Ad Dip (Maths), PGCE |
| Mrs  | H | White   | B Sc, PGCE                        |
| Miss | S | Tyson   | B Sc, PGCE                        |

## Science

|      |   |           |                   |
|------|---|-----------|-------------------|
| Mr   | D | Livesley  | B Sc, MSc, PGCE   |
| Miss | T | Coulthard | B Sc, PGCE        |
| Miss | D | Middleton | Cert Ed           |
| Miss | S | Dyke      | B Sc, PGCE        |
| Mrs  | W | Maddocks  | B Sc (Hons), PGCE |

## Modern Foreign Languages

|      |   |          |          |
|------|---|----------|----------|
| Mrs  | C | Victor   | BA, PGCE |
| Miss | J | Hamilton | BA, PGCE |
| Mrs  | R | Kirkby   | BA, PGCE |

## Welsh

|     |   |        |          |
|-----|---|--------|----------|
| Mrs | L | Davies | BA, PGCE |
|-----|---|--------|----------|

## Geography

|      |   |        |               |
|------|---|--------|---------------|
| Miss | V | Dodd   | B Ed, Cert Ed |
| Mrs  | I | Morris | BA, PGCE      |

## History

|    |   |         |                |
|----|---|---------|----------------|
| Mr | M | Barnaby | BA, PGDL, PGCE |
|----|---|---------|----------------|

## RE

|    |   |         |           |
|----|---|---------|-----------|
| Mr | D | Holford | LLB, PGCE |
|----|---|---------|-----------|

## Technology

|    |   |           |            |
|----|---|-----------|------------|
| Mr | P | Kucharsky | B Sc, PGCE |
|----|---|-----------|------------|

## Home Economics

|     |   |            |         |
|-----|---|------------|---------|
| Mrs | J | Washington | Cert Ed |
|-----|---|------------|---------|

## Music

|    |   |         |                         |
|----|---|---------|-------------------------|
| Mr | P | Wardell | B Mus, ARCO, PGCE, M Ed |
|----|---|---------|-------------------------|

## Drama

|     |   |         |          |
|-----|---|---------|----------|
| Mrs | G | Bennett | BA, PGCE |
|-----|---|---------|----------|

# Teaching Staff continued

## Art

Mrs J Vaughan BA (hons), PGAE

## Physical Education

Mr B Dugdale B Sc, PGCE

Miss D Evans B Sc, M Sc, PGCE

Mr I Hughes B Sc, PGCE

## Special Needs

Mrs S Meredith BA, Cert Ed

## Social Inclusion

Mrs L Gutierrez Dip CG, Adv Cert SEN

# A Brief History of the School

The John Beddoes School, founded in 1565, is the second oldest Grammar School in Wales and the first to have been founded from private means, as distinct from Church property. It is thus a very old school and we can perhaps realise its age better if we remember that it was founded in the reign of Queen Elizabeth the First, the year after Shakespeare was born and 23 years before the defeat of the Spanish Armada. John Beddoes was a wealthy woollen manufacturer or 'clothier' and he provided for the establishment of a Free Grammar School in Presteigne 'to bring up the youth..... in virtue, discipline and learning'. The school was to be maintained from the rents of certain properties in Presteigne and the neighbouring parishes. Of the original endowment, 73 acres remain to provide an income for the School today.

The School is closely connected with the Curfew, for when John Beddoes founded his school he left rent from a field known today as Bell Meadow to pay the ringer and stipulated that if the Curfew should cease to be rung then the school should be closed and its endowments revert to his heirs. Until shortly before the First World War the Curfew was rung for half an hour at 8 pm each evening, but since then the time of ringing has been reduced to five minutes from 8.20 p.m. to 8.25 p.m. The tradition continues today, with financial help from Mike Oldfield, of 'Tubular Bells' fame.

The original site of the school was in St. David's Street which then extended along what is now Church Street. The precise location is not known, though from the Church Rate Book of 1827 it would appear to have been next to Garrison House, which was the Headmaster's house for much of the nineteenth century. The school survived many vicissitudes of fortune; no doubt it closed during the outbreaks of plague in 1593 when some 350 died in the town, and during the outbreaks of 1610 and 1657 when hundreds more perished. The school building itself was destroyed in the great Presteigne fire of 1681 along with much of the rest of the town. On occasions, too, neglect on the part of the schoolmaster or of the trustees took its toll.

Throughout the nineteenth century the number of pupils, all boys, attending the school fluctuated between 20 and 70. At times the school premises, which until 1869 consisted of a single room, 30 feet by 18, must have been grossly overcrowded. Then in 1898 the school was transformed into Presteigne County Secondary School, moving into new buildings on a site previously occupied by the County Gaol, the gaol bell being used as the school bell until 1969. The admission of girls to the school since 1902 and pupils from Knighton since 1921, together with the increasing recognition on the part of both government and the public of the value of secondary education, has led to a steady increase in the number of pupils during the present century - rising to today's total of approximately 500.

## History continued

In the meantime, at Knighton, another school had started its life in 1939, when buildings were constructed to house a Central School intended to augment opportunities for secondary education in eastern Radnorshire. The outbreak of war led to the shelving of the scheme and for the duration of the war the buildings housed ammunitions works. With the coming of peace in 1945 work began to convert the buildings to serve their original purpose and in 1947 Knighton Secondary Modern School received its first pupils. In 1970 the two schools were very successfully amalgamated into the present mixed 11 - 18 County school.

The John Beddoes School is thus not a 'new' school, but one which is dedicated to carry on the spirit and traditions which it has inherited from its predecessors, the original Elizabethan John Beddoes School, Presteigne Grammar School and Knighton Secondary School, re-shaping and augmenting them in accordance with the needs and requirements of contemporary society.

Courtesy of J S Walbran and W K Parker

# Community Education in Action

John Beddoes has an 'open door' policy for the community it serves. The East Radnor Leisure Centre (Tel: 01544 260302) opened by HRH Princess Anne in September 1989, is located on the campus and provides Sports Hall, Solarium, Swimming Pool, Fitness Suite and Squash Courts for use by the school and community. The School was extended in 1992 and provides an enhanced Creative Arts Centre, with Music, Art, Ceramics and Theatre facilities again open to the community. Details about courses, facilities, services and further information on the School's community facilities may be obtained from Mrs R Evans, the School Bursar (01544 267259), or Mrs M Joseph, Community College Warden (267469).

## Aims of the School

The original aims of the school were set out by John Beddoes himself in the 'Deed of Uses' (20th April, 1565). He laid a duty on the Headmaster 'to keep a Free Grammar School within the said town of Presteigne for ever, and therein to teach and bring up the youth that shall come and repair to the school in virtue, discipline and learning'.

Our first aim must be to recognise and respect the long history and tradition of this school. It is a tradition worthy of respect. John Beddoes wished to make education for all who desired it a real possibility in an age where it was regarded as the privilege of a few. His philanthropic gesture revealed a deep sense of responsibility to the community and a desire to serve the people of Radnorshire entirely in keeping with our present-day aims. It was then and remains to this day a Christian school, rejecting intolerance and challenging orthodoxy - the first secular, free Grammar School in Wales. It is in this sense that John Beddoes is and always has been a 'community school', remaining 'a splendid example of an educational institution closely integrated with the community it serves'. (Report by Her Majesty's Inspectors, Autumn 1979.) In their report (March 2001) the Inspection team stated 'The ethos of the School is one of its strengths.'

# Aims of the School continued

In accordance with the wishes of the Founder the John Beddoes School holds:

1. That each child is of equal value, in accordance with the value set upon each child by God.
2. That it is our privilege and responsibility to accept into our community and accord to each child the respect and dignity which is the right of every person.
3. That through our curriculum we should aim:
  - ◆ to encourage all our pupils to strive for the highest possible individual standards of excellence in all that they do;
  - ◆ to help children to develop lively, enquiring minds, giving them the ability to question and to argue rationally, and to organise and apply themselves to their work;
  - ◆ to instil respect for moral values, for other people and for oneself and tolerance of other races, religions and ways of life;
  - ◆ to help children understand the world in which we live and the interdependence of nations;
  - ◆ to help children to use language effectively and imaginatively in reading, writing and speaking;
  - ◆ to help children to appreciate how the nation earns and maintains its standards of living and properly to esteem the essential roles of agriculture, industry and commerce in this process;
  - ◆ to provide a basis of mathematical, scientific and technical knowledge, enabling boys and girls to learn the essential skills needed in a fast-changing world of work;
  - ◆ to teach children about human achievement and aspiration in the arts and sciences, in religion, and in the search for a more just social order;
  - ◆ to encourage and foster the development of those children whose social or environmental disadvantages cripple their capacity to learn, if necessary by making additional resources available to them.
  - ◆ These aims we have attempted to summarise in THE SCHOOL MISSION STATEMENT, which reads as follows:

## BUILDING AN EXCELLENT SCHOOL TOGETHER

As a school, we are working together to meet the needs of all our pupils and students, whatever their talents, to help them develop to their full potential and to be ready to take their place as responsible members of society.

To achieve this we aim to provide a stimulating, balanced curriculum, which is supported by effective teaching in an environment in which pupils feel safe, secure and well-cared for.

# Admissions Policy

John Beddoes School follows the admissions policy laid down in the Powys Education Committee document entitled "Secondary Schools and Admissions Arrangements", a copy of which is available from the Education Department, County Hall, Llandrindod Wells.

The policy states that:

Transfer to Secondary School takes place at 11+ years of age.

- ◆ Children normally attend the Secondary School that has traditionally taken pupils from the area where their parents are now living, but parents can obtain information about alternative schools. Places at such schools will be offered unless demand for places at any particular school exceeds the number of places available.
- ◆ Arrangements for admission to Secondary School are normally made between the Primary School which the child attends, the Secondary School and the Authority during the Spring and Summer terms preceding transfer
- ◆ Parents of pupils from other counties should apply to the Headteacher to obtain details of arrangements for their admission.
- ◆ The Year 7 admission limit for John Beddoes School is 120 pupils.
- ◆ The John Beddoes feeder Primary Schools are:
  - Beguildy C in W
  - Gladestry C in W
  - Knighton C P
  - Presteigne C P
  - Radnor Valley C P
  - Whitton V P
- ◆ Application for admission at other times should be made to the Headteacher.

## Primary Liaison

Arrangements for admission to secondary school are normally made between the primary school attended by the child, the secondary school and the Authority in the Spring and Summer Terms preceding the date of transfer. Arrangements are made on the assumption that pupils will attend the normal catchment secondary school for their home area unless an application is made for an alternative

The School has good links with all its feeder primary schools and everything possible is done to make the transition from the primary to secondary school as smooth as possible. Regular meetings take place each term between staff from John Beddoes School and the primary schools to ensure continuity.

All pupils due to transfer in September spend at least two days at John Beddoes School in July, and this is followed with a new intake parents' evening. The members of staff most directly concerned with this are Miss S Dyke, the Learning Manager for Year 7, and Mrs J Washington, Senior Teacher, from whom further information may be obtained; other staff that parents may like to contact are listed in the appendix.

## Equal Opportunities Policy

This school aims to prepare all children to live and work harmoniously, enabling them to live and positively participate in a multi-racial and culturally diverse society.

We are committed to the view that all children are of equal value and have equal rights to education, whatever their race, gender class, disability, learning need, sexual orientation, age or religion. This is central to the school's philosophy and ethos.

The equal opportunities policy of the school takes into account and recognises the need for positive action and strategies to combat all forms of inequality.

# John Beddoes Home/School Agreement

The Home/School Agreement is written in Student Planners that are issued to every pupil. It was drawn up by consulting student councils, parents and staff and is therefore a very meaningful document. It is the expectation that the Agreement is upheld by all interested parties.

STUDENT NAME:

FORM:

## The School

### *The School will:*

- ◆ provide a safe place for your child to learn and develop;
- ◆ provide a place where your child will be happy, respected and supported as an individual;
- ◆ praise and encourage your child and celebrate his/her achievements;
- ◆ provide a suitable range of lessons, the appropriate school work and homework for your child and mark their work regularly;
- ◆ let your child know what he/she needs to do to improve his/her work and behaviour;
- ◆ keep an eye on your child's progress and contact you if we are concerned;
- ◆ let you know about your child's progress and all aspects of school life;
- ◆ encourage your child to participate in other activities;
- ◆ be pleased to meet with you and to listen carefully to your concerns about your child.

## The Pupil

### *I will:*

- ◆ follow the school's Code of Conduct as appears in the school prospectus;
- ◆ do my best work at all times;
- ◆ be prepared to work hard and co-operate with my teachers;
- ◆ be well behaved and not disrupt the work of other pupils;
- ◆ be friendly towards other pupils and never try to cause unhappiness to them;
- ◆ support activities that everyone can enjoy at school;
- ◆ let a teacher know if I have any worries or feel unhappy about school;
- ◆ make sure my parent(s) receive all letters from school;
- ◆ never do anything outside the school which will give my school a bad name;

# Home/School Agreement continued

## The Parents/Carers

### *I/We will:*

- ◆ support the School Aims;
- ◆ support the school's efforts to make sure my child is well behaved;
- ◆ make sure my child attends school everyday, unless there is a good reason. We will phone on the first day of absence or write a note of explanation when he/she returns to school;
- ◆ make sure my child has enough sleep each school night and has the correct equipment and uniform each morning;
- ◆ do everything possible to make sure my child(ren) appreciate the importance of a good education;
- ◆ be involved with my child's school work and show an interest in it;
- ◆ make sure my child completes homework to the best of his/her ability;
- ◆ attend meetings at school arranged to inform me of my child's progress and about the School's arrangements for my child;
- ◆ work with the School if problems arise with my child;
- ◆ read letters from school and reply promptly if necessary;
- ◆ try to support events organized by the School or PTA.

The partners, signed below, promise to support this Home-School Agreement until the young person leaves the School.

Signature: (Parent) Date:

Signature: (Student) Date:

Signature: (School) Date:

# Pastoral Care Arrangements

Upon entry to the school students are placed into a tutor group named after one of the "Houses" Brydges, Caradoc, James and Offa. Or one of our newly named forms Arrow, Lugg and Teme (depending on the amount of admissions that year). In general students stay with their Form Tutor throughout the school. The Form Tutor is primarily responsible for the general well-being, attendance, punctuality, behaviour and educational progress of pupils in their form. Thanks to the tremendous efforts of the staff, many of whom have been at the school for a number of years, there is a real tradition of knowing and caring for the pupils as individuals within the school. If you have a worry as a parent, the Form Tutor is the first point of contact. If necessary the tutor will refer to the Learning Manager or a member of the Senior Management.

Teaching staff work closely with outside agencies, such as the education welfare, medical and psychological services. The Education Welfare Officer of the school works very closely with teachers and is a vital link between the school and home, especially in matters of non-attendance and meals, clothing and transport concessions. The school's medical officers examine pupils, refer them to clinics and make available Rubella, BCG and Meningitis immunisation. At all times, parents are informed and asked to give permission to proceed with treatment. Staff qualified in First Aid are always on site.

*Parents of pupils who are too ill to remain in school or are badly injured are contacted and requested to take the pupil home, to the doctor's or to hospital. If a child has to be rushed to hospital, an adult will accompany the child and parents will be notified as soon as possible.*

# School Curriculum

All pupils follow a broad and balanced curriculum which is in accordance with the requirements of the National Curriculum and the local SACRE policy for religious education. (See page 36 for organisation of the school day)

## *Years 7–9*

The year 7-9 curriculum is as follows:

As pupils progress through Key Stage 3 setting takes place in Maths, Science and English and in other subjects as appropriate.

ICT (Information and Communication Technology) is taught through all subject areas and as part of Design Technology.

| Subject   | Hours per fortnight<br>(10 day cycle) |        |        |
|-----------|---------------------------------------|--------|--------|
|           | Year 7                                | Year 8 | Year 9 |
| English   | 6                                     | 6      | 6      |
| Maths     | 6                                     | 6      | 6      |
| Science   | 6                                     | 6      | 6      |
| Welsh     | 3                                     | 3      | 3      |
| French    | 0                                     | 5      | 4      |
| German    | 5                                     | 0      | 3      |
| History   | 3                                     | 3      | 3      |
| Geography | 3                                     | 3      | 3      |
| RE        | 2                                     | 2      | 2      |
| Art       | 3                                     | 3      | 3      |
| Music     | 2                                     | 2      | 2      |
| Drama     | 2                                     | 2      | 2      |
| PE        | 4                                     | 4      | 3      |
| D & T     | 3                                     | 3      | 3      |
| PSE       | 1                                     | 1      | 1      |

# School Curriculum continued

## *Years 10 & 11*

Pupils in years 10 and 11 follow courses in English, Mathematics, Welsh 2nd Language, Science, Religious Studies and Physical Education. Sex Education, Work Related Education and Citizenship are an integral part of the Personal and Social Education (PSE) programme and also part of other curriculum subjects. In addition pupils can select 4 further subjects.

## *OPTIONS 2009/2010*

The following options are available:

Art  
German  
PE  
French  
Music  
Information Technology  
Child Development  
Technology  
Drama  
Food and Nutrition  
Vocational Option—In association with Coleg Powys  
History  
Geography

## *VOCATIONAL OPTIONS*

For some students, a work-related route is an appropriate option. As part of the Welsh Assembly Government's 14-19 Curriculum reforms, Coleg Powys, in partnership with other providers and the High Schools, are able to offer vocational courses in Construction, Motor Vehicle Studies and Hair and Beauty. These courses lead to industry recognised qualifications equivalent to two GCSE passes.

Due to the nature of these courses and the selection process involved, students interested in such courses have the opportunity to attend 'taster' days at the College and to make an early application. There is a requirement that students complete a minimum number of hours practical work to achieve accreditation; therefore these courses are only available to those students who have already completed the application process.

# Homework Policy

*Definition: Homework is any task that a child is expected to do in his/her own time.*

Homework tasks will vary widely; written tasks, the completion of classwork, reading, learning, research, revision, preparation for future lessons, collection of materials etc. One ongoing homework is to ensure pupils have all the equipment/books needed for the following day's lessons.

Nowadays coursework is often associated with homework.

*Definition: Coursework is any work undertaken as part of a course of study. Coursework can be done in school but it is often completed at home.*

There is an increasing emphasis in education on pupils developing their personal study skills. Pupils are expected to be able to complete individual work such as projects set by Examination Boards. The organisation and completion of homework tasks are invaluable ways to develop those personal study skills. Failure to complete the homework/coursework elements of GCSE courses will adversely effect the final examination grades a pupil will receive.

Each pupil at John Beddoes School will be given homework regularly and the work set will be recorded. In order to ensure pupils are completing all homework, we ask parents to check their child's book at regular intervals. A 'homework diary' is also provided, in the form of a 'Student Planner', which parents are requested to sign each week. Comments may also be added by parents, if necessary.

Children need to do homework in a quiet area suitable for private study, such as a corner set aside in the child's bedroom. The school does provide opportunities for private study at lunchtimes and after school for any pupil who finds it difficult to undertake personal study at home. The most important contribution parents can make to developing a child's private study skills is to encourage them to complete all homework tasks to the best of their ability. We would hope that, with encouragement, all pupils will undertake homework in a satisfactory way.

## Homework Policy continued

However, if pupils persistently fail to hand in homework, following counselling by staff, those pupils may be expected to complete their homework in a lunchtime or after-school study period. This will take the form of a supervised study session specifically intended to ensure the development of homework/coursework skills. If a pupil regularly fails to hand in homework, the parent may be asked to come to school to discuss the matter with a Form Tutor or subject teacher. Subsequently, further action will have to be taken. Clearly, we are concerned here with a small number of pupils and our aim is to work in partnership with parents for the good of all our pupils. Dates for submitting homework/coursework for GCSE are determined by the Examining Board and have to be kept.

It is a vital component of the education that is offered to all pupils. The quality of homework/coursework undertaken by pupils will most certainly be reflected in the examination results that they will obtain at GCSE level. It is therefore vital that homework/coursework is undertaken promptly and thoroughly by all pupils from the time that they enter our school and throughout their time at John Beddoes.

An approximate guide to the amount of homework per night will depend on the pupil

Year 7 & 8: 1 hours - 1 1/2 hours  
Year 9: 1 1/2 hours - 2 hours  
Year 10 & 11: 2 - 3 hours

## Religious Education

Religious Education is a compulsory part of the curriculum and is taught in accordance with the Powys agreed syllabus. The approach recommended is purely educational in its aims and objectives and the content is designed to help pupils think about and understand the nature of religion, especially as it is manifested in the culture and tradition of our society and others. The course is designed to enable pupils to learn about the subject in ways that are relevant and appropriate to their age and stage of intellectual and emotional development.

Morning assemblies are an important element of the corporate life of the school. They reinforce the moral and community ethos of the school. They have an element of Christian worship which is non-denominational. Speakers, especially the local clergy, are encouraged to come into school to lead assemblies.

Parents have the right to withdraw pupils from Religious Education and Assemblies on conscience grounds.

# Careers Guidance

John Beddoes school has, over the years, gained a lot of experience in helping students make informed choices about their future. Consequently, we are able to assist pupils looking for employment, government training schemes, or wishing to stay in education.

The school has a careers area within the school library containing career related information and in addition arranges talks, in conjunction with Careers Wales during PSE time. Visits and other Career advice opportunities which arise during the year include; a Careers Convention, NHS Day, Police Masterclass and visits by the Armed Forces. An Industry day is an ongoing feature with year 9 pupils.

During Year 10 all pupils are given the opportunity to undertake two weeks of work experience, as are students who have stayed on after the age of sixteen. Thus pupils can experience likely job situations at first hand. Pupils are also interviewed and given positive guidance on the routes they ought to consider following. Parents are welcome to become involved with discussions at any time.

A Careers Wales Advisor (Yvonne Smith) is available in school to help students plan for the future. Students can make an individual appointment with the Careers Advisor to discuss course choices in Year 9, plans after Year 11, university, jobs and other options after sixth form. Extra help is available for students who need additional support. Students are encouraged to visit [www.careerswales.com](http://www.careerswales.com) for information about careers, option choices, job and training vacancies and courses.

# Health Education

We consider that Health Education should enable young people to develop skills, knowledge, understanding, positive attitudes and the confidence to make informed choices in order to maximise health potential.

We believe that parents play the single most significant role in these matters but that there is also a role for school-based Health Education.

Health Education topics are covered through various curriculum subjects notably Science and Personal and Social Education. (PSE)

# Drugs Policy

Except for medical drugs prescribed by doctors, John Beddoes School operates a no drugs or alcohol policy. This means pupils are not allowed to bring alcohol, tobacco, cannabis or any other drugs on to the school premises, nor on trips or activities associated with the school. Any infringement of this policy could have severe consequences.

*It should be noted that headache tablets such as paracetamol will not be administered by staff unless there is direct permission from parents.*

# Sex Education

Sex education is dealt with in Religious Education, Science lessons and Personal Social and Health Education (PSHE) in accordance with legislation. During 2002/2003 the school was involved in piloting the APAUSE project for the County which is directed initially at Year 9 pupils using Year 12 students as mentors. Governors of the school received a training session about the project and are fully supportive of the programme that is in place. The project itself continues to be very successful.

*Under the Education Act 1993 parents have the right to withdraw their child from any or all parts of the sex education programme (with the exception of those topics which form part of the compulsory National Curriculum course in Science). It is requested that any parent considering this course of action should first consult with the Headteacher.*

# Curriculum arrangements for students with Additional Educational Needs

Nationwide it is estimated that one in five of all students will have additional learning needs at some stage in their schooling.

Some difficulties will be very short term and require only a limited period of extra help. Others will be longer term and may require extra support throughout the student's school career.

The Additional Learning Needs Department at John Beddoes School helps those students experiencing long or short term learning difficulties of a general or specific nature. Our aim is to help students as much as possible to overcome or minimise their difficulties.

John Beddoes School values the abilities and achievements of all its students and all our teachers acknowledge that they are teachers of students with additional educational needs.

The school has an Additional Learning Needs Coordinator who assesses students and arranges and oversees the day to day support and extra help required. Please contact the coordinator regarding any questions or concerns you may have about your son or daughter's additional learning needs.

Following an assessment of reading and spelling on entry to year 7, and after liaison with primary schools, students may be withdrawn from one or two lessons or form periods per week for extra help. Parents will be kept informed about this.

The school has a learning support room where students who are withdrawn have access to specialist resources and software.

Students with additional learning needs are taught in mainstream classes for all subjects and have access to differentiated work if necessary. They will have access to support from the learning support assistants in some or all of their lessons according to their need.

Students with behavioural difficulties also have additional learning needs and may require behavioural support through the school's behaviour policy. Our aim is to provide a behaviour policy which creates a positive atmosphere of encouragement and acceptance, one which respects achievement and displays sensitivity to individual needs.

## Inclusion

Students with additional learning needs engage in the activities of, and together with, those students who do not have those needs, providing it is reasonable and safe to do so. All students are educated on the same site and all students have equal access to school activities.

## Disabled Access

All areas of the school are fully wheelchair accessible and have disabled toilet facilities nearby.

The additional learning needs department is well supported by the Social Inclusion Coordinator, the Learning Managers and many outside agencies including the Educational Psychologist, Educational Welfare Officer, medical officer, social services, counselling and mediation services, speech therapist, physiotherapist, occupational therapist, careers advisors and sight and hearing impairment advisory teachers.

*Parental support is obviously important for all students but particularly so for students with additional learning needs and the staff welcome enquiries and visits from parents to discuss any aspect of their son / daughter's progress.*

# Extra Curricular Activities

There is a very wide range of extra-curricular activities at John Beddoes School. Some subject areas offer an opportunity for pupils to meet during lunchtimes to extend their interest in the subject or catch up with coursework - this is particularly true for pupils in Year 11 studying for exams who are actively encouraged to attend lunchtime sessions. The School has a very good reputation for producing County and National representatives in many different sports but notably, football, rugby, hockey, athletics and cricket.

The Music Department offers a full range of musical instrument tuition and specialist music teachers visit the school weekly. The School encourages pupils to develop skills in playing musical instruments and ensembles meet at lunchtimes. Regular 'Gigajam's have enabled large numbers of students to form bands to perform to large audiences.

Drama is a very active area in the school and possesses first class drama facilities. The department offers a variety of extra curricular activities including theatre trips, examination presentation evenings, school productions and most recently, participation in the schools Shakespeare Festival.

We hope that all children will find something of interest in the type of voluntary activities on offer; sporting fixtures after school and on Saturdays against other schools, art and craft clubs, computing, plays, photography, visits that take in London, France, Germany and many others.

# School Uniform

School uniform is compulsory for all students in years 7 to 11, and the list below (which has been arrived at by consultation with staff, students, governors and parents) is definitive.

Pupils are expected to dress smartly. Hair should be tidy with no extreme styles. In certain lessons it may be necessary to tie up or cover up hair for safety reasons.

Jewellery is restricted to a watch, one small ring and one small stud or sleeper in each ear. Piercings, other than in the ears are not allowed. Infringement of these rules may result in serious disciplinary action, which could include sending a student home.

The uniform consists of:

|             |   |
|-------------|---|
| Shirts      | White polo shirt with gold school motif   |
| Skirts      | Plain black tailored knee length skirt  |
| Trousers    | Plain black tailored trousers with a plain black belt, if required  |
| Tights      | Girls are allowed to wear black or plain tights   |
| Socks       | White, black or grey socks  |
| Shoes       | Black or dark brown leather, sensible, low-heeled shoes which are suitable for working in a workshop or laboratory. |
| Sweatshirts | Maroon with school motif for Years 7,8 & 9<br>Navy blue with school motif for Years 10 & 11                         |

Apron or overall - For technology or science.

All these items can be bought from Audrey Cole, Presteigne or Gwythers in Knighton.

## *ESSENTIAL EQUIPMENT*

- |                             |                                   |
|-----------------------------|-----------------------------------|
| - <i>English Dictionary</i> | - <i>Pens (red + blue/black)</i>  |
| - <i>Calculator</i>         | - <i>Ruler</i>                    |
| - <i>Pencil sharpener</i>   | - <i>Rubber</i>                   |
| - <i>Protractor</i>         | - <i>Compasses</i>                |
| - <i>A reading book</i>     | - <i>Spell Checker (optional)</i> |

# PE Clothing

White T-shirt (or white polo shirt with black school motif)

Black shorts (two pairs recommended)

Black sweatshirt, or reversible school rugby shirt for girls

Reversible school rugby shirt for boys

Black and white socks

Football boots and shin pads for playing both football and hockey

Trainers

Plain black or navy swimsuit for girls

Plain black or navy swim shorts for boys

Optional plain black tracksuit trousers

Optional gum shield

A separate bag to keep kit in

All PE kit can be bought from CLUBSPORT in Kington, Leominster or Ludlow. It will also be sold at the Year 6 parents evening.

Appropriate kit must be brought to all PE / games lessons.

Advice on additional optional kit can be sought from the PE staff.

*All items of uniform should be clearly named, otherwise it is impossible to return lost property to students.*

# Attendance

Good attendance at school is essential if pupils are to fulfil their potential. However there could be occasions when children have to be absent. If the reason is unavoidable, such as illness, this is recorded as an authorised absence once a note or telephone call from a parent/guardian is received. However, shopping trips, lambing, visiting theme parks etc are not acceptable reasons for being away from school and they are recorded as unauthorised absences (truancy).

It is policy for the school to be notified as soon as possible about any absence (e.g. a telephone call on the first day of absence). A note upon return would also be appreciated.

Family Holidays during school term: A letter giving dates of such holidays and requesting a holiday permission form should be sent to the school well in advance.

Such requests should not exceed two weeks in any school year and should only be made if it is not possible to take family holidays during school holidays. The school strongly advises against holidays in school term since continuity of learning is essential to a child's academic progress; and certainly not during or immediately prior to examinations. Permission to take family holiday during term-time is not an automatic right. If not considered appropriate, the school may deem the absence to be unauthorised ( i.e. truancy)

Attendance: In accordance with Welsh Office Regulations we are obliged to publish attendance rates for the school. The prospectus is prepared before the end of the 2008/2009 academic year. Consequently the attendance figures for this year are not yet available.

- In the year 2007/2008 the overall attendance percentage for years 7-11 was 90.6%
- In the year 2007/2008 the authorised absence rate for the school was 7.8% this figure represents absence due to illness, holidays, medical appointments etc.
- In the year 2007/2008 the unauthorised absence rate for the school was 1.6%

# Illness in School

If a pupil becomes ill in school staff will deal with the problem to the best of their ability; we have teachers with British Red Cross Society First Aid qualifications. There is a small medical room for pupils who need to remain out of class for a little while. However, the school is unable to provide full time supervision of children who are ill and parents will be asked to collect their child. If it appears best for a pupil to return home parents are contacted. If a child is to be taken to hospital he or she will be accompanied by a member of staff if parents cannot be contacted or get to school in time. In cases where it is necessary to contact parents the school will do its utmost to succeed.

# Health Matters

Medical/Dental Inspections: the school doctor, dentist and health visitor attend on a regular basis to conduct routine checks; treatment (including immunisations) may be offered but of course parents' consent is always sought in advance. If you wish your child to be referred to the school doctor for a specific reason please contact the Learning Manager. Pupils in Year 11 and above are offered an individual appointment with the Health Visitor, the main purpose of which is to encourage them to begin to take responsibility for their own good health; (Parents' consent is again sought first). A school nurse is in regular attendance at the school. She has an active role to play in the APAUSE project and can be a good point of contact for pupils who are experiencing problems.

## Code of Conduct - Care, Consideration and Courtesy

The school has a formidable reputation for discipline and good order. Bullying in any form will not be tolerated and smoking is not permitted. Hard work, effort and good conduct are positively encouraged by a system of credits and certificates. In addition pupils, selected at random, have their books inspected by the Headteacher and Deputy. Regular checks are also made of school uniform and attendance. All pupils are expected to know and adhere to the John Beddoes Code of Conduct:

The underlying principle of the code is that pupils should treat each other in the way that they would wish to be treated themselves. Therefore as members of John Beddoes School we will:

- ◆ Act with courtesy, consideration and show respect to others at all times
- ◆ In lessons make it easy for everyone to learn and for the teacher to teach
- ◆ Speak politely to everyone
- ◆ Be quiet whenever we are required to be
- ◆ Move sensibly and quietly about the school
- ◆ Keep the school tidy and free from litter
- ◆ Make the school a welcoming place
- ◆ Wear proper school uniform

# Policy on Damage

The school's policy on damage, which is approved by the Governing Body, is as follows:

1. Accidental but could have been avoided—up to half the cost of repair.
2. A deliberate act of vandalism (rarely, if ever, occurs) - full cost of repair (inclusive of materials and labour plus VAT) payable by the pupil(s) concerned. Further punishment or sanctions at the discretion of the Headteacher.

# Safety in School

- ◆ Walk along corridors, keeping to the left. Do not run.
- ◆ Keep to the one-way system on the stairways
- ◆ The Four-Storey block is out of bounds at break and lunchtimes unless you are with a member of staff.
- ◆ Pupils may only use the Sports Centre when accompanied by a member of staff.
- ◆ Year 11 (Little Shop only) and Years 12 and 13 are the only pupils allowed out of school at lunchtime unless going home for lunch.
- ◆ Pupils should know the Fire Drill.

# CARS

It is not advisable for Sixth Form students to use cars to come to school. However, if used, cars are NOT allowed on the playground area. If left on Broadaxe Lane it should be noted that the school cannot accept any liability for damage incurred.

# Mobile Phones & Other Devices

An 'acceptable use' policy is in operation. Students and their parents/carers who wish to use devices (subject to the conditions outlined in the policy) must sign an agreement. The school cannot accept any responsibility for loss or damage.

# Bus Code of Conduct

## *Before the school journey pupils should:*

- ◆ Be accompanied to the pick-up point unless parents do not consider this necessary
- ◆ Make sure that they carry their travel passes
- ◆ Be at the pick-up point in good time
- ◆ Wait in an orderly manner
- ◆ Keep clear of other traffic
- ◆ Keep clear of the school bus until it stops
- ◆ Not try to get on the school bus until it has stopped
- ◆ Board the school bus one at a time in an orderly manner
- ◆ Go to their seats immediately and sit down properly

## *During the school journey pupils should:*

- ◆ Stay properly seated: do not stand up whilst the vehicle is moving (unless having to stand on a public service - if so hold tight)
- ◆ Wear seat belts or other appropriate restraints where fitted
- ◆ Not distract the driver
- ◆ Not smoke
- ◆ Keep luggage or bags out of the aisles
- ◆ Not attempt to operate the doors or emergency exits (unless in an emergency) or any other mechanism
- ◆ Not damage the vehicle
- ◆ Report any concerns about the journey to the driver and/or the school

## *At the end of the school journey pupils should:*

- ◆ Stay seated until the vehicle stops
- ◆ Not operate any doors or exits (unless in an emergency)
- ◆ Get off the bus in an orderly manner
- ◆ Take care to ensure that clothing or bags do not become entangled or snagged in the door mechanism
- ◆ Stay well clear of other traffic whilst the bus is moving off
- ◆ **NOT** cross the road in front of , or behind the school bus
- ◆ Be met at the drop-off point unless parents do not consider this necessary

(With acknowledgements to Shropshire County Council)

*Parents and students are reminded that persistent or serious infringements of the above code may result in the removal (temporarily or permanently) by the LEA of a student's right to use school transport.*

# School Policy on Discipline

The school places a high value on good behaviour and discipline. We would like to think that all pupils will be honest, reliable, courteous and friendly and that they are self-motivated to achieve well, both in and out of the classroom.

John Beddoes School now adopts a 'Behaviour for Learning' Policy which is based on Rules, Rewards and Behaviour Checks.

All members of the school are expected to behave reasonably at all times. The school rules governing behaviour are prominently displayed in all rooms in the school as are the behaviour checks for non-compliance.

The system is very much reward driven. Under our Behaviour for Learning System pupil planners are stamped with a credit for academic achievement, sustained effort, 100 per cent attendance, participation in events or representing the school in a variety of ways. The credits pupils collect throughout the year then form the basis for the Year Credit Prize which is a draw based on the number of credits accumulated.

Any one of the following methods may be used to discipline pupils, depending on the seriousness and frequency of the misbehaviour:

1. A verbal reprimand by a teacher
2. Extra work
3. Referred to the Head of Faculty
4. Lunchtime faculty detention - parents will be notified
5. School detention - parents will be notified
6. After school detention - parents will be notified
7. Placed on (a) Form Tutor Report (b) Learning Manager Report (c) Senior Management Report - parents will be notified and asked to sign the report daily.
8. Removal of privileges such as going on school trips or representing school teams.
9. Parents/guardians may be asked to visit the school to discuss their child's behaviour. Contact will normally be made by the Form Tutor, Learning Manager or member of the Senior Management Team but in all such cases the Headteacher will be kept informed.
10. Time Out - The pupil is removed from normal lessons and is supervised closely. The pupil is then not allowed out at breaktime or lunchtime - parents will be informed when this sanction has been imposed.
11. In serious breaches of discipline a pupil may be excluded from school. In extreme cases the pupil, parent or representative may be required to appear before the Disciplinary sub-committee of governors - this will certainly be the case if a pupil is excluded from school for more than 5 days in any one term
12. A very last resort will be to exclude a pupil from the School permanently. This is a long list of sanctions. It is important to remember that, for the vast majority of pupils, none of these sanctions will ever be used, because they are not needed. It is also important to remember that the child's home and family have the greatest influence on his/her behaviour, so the school will liaise closely with parents/guardians to try to prevent serious breakdowns of discipline before they happen.

A copy of the school "Behaviour Policy" is available upon request.

# Pupil Responsibility

John Beddoes aims to encourage the development of individual and group responsibility in pupils. Two ways in which it seeks to do this in a planned and structured way is via the Student Councils and the Pupil Mediation System.

## Student Councils

Two representatives from each tutor group within a year form the Year Council. They meet regularly and bring to the council ideas that have come from their own tutor groups. These ideas are discussed and decisions taken as to which should go forward to the School Council. The School Council is made up of 2 pupils from each of the Year Councils. These are chaired and minuted by members of year 13, notably the Headboy and the Headgirl. The minutes are then circulated to the Senior Management Team.

## Welsh Language

Welsh is compulsory up to GCSE as a second language for all pupils in John Beddoes. Students may only be exempt from mainstream lessons for special educational needs where they are still taught some Welsh. Staff are encouraged to use Welsh wherever possible with students. Members of staff who can speak Welsh instruct pupils in Welsh. Bilingualism is encouraged around the school.

# Charging and Remissions Policy

Where trips and visits are arranged, within school time, which are deemed to be necessary for the effective delivery of the curriculum, the School may request a voluntary contribution to offset the costs of the visit. When students are involved in activities, which, although desirable, are additional to the curriculum (e.g. Foreign Exchange, Study Visits, Outdoor Activities etc), parents are asked to meet the cost of such activities. In neither of the above cases would the School wish to exclude a student on the grounds of cost alone and families whose financial situation is particularly difficult are invited to contact the Headteacher.

## Complaints Procedure

If you have a concern about the curriculum, RE or the school you should notify the Headteacher in writing. If necessary a meeting will then take place during which attempts will be made to resolve the matter. If this does not meet with any satisfaction the Chair of Governors should be informed in writing. If the problem is still unresolved you should inform the Director of Children, Families and Lifelong Learning at County Hall. At all the different stages valiant attempts will be made to reach a satisfactory conclusion before recourse to the official Complaints Procedure.

## Parent - Teacher Association (PTA)

There is a flourishing Parent-Teacher Association in the school, which organises regular educational and social functions. Each 'year' of the school is represented by parents of children in that year and there are a number of staff representatives. Every effort is made to ensure that there are members from all parts of the school's very large catchment area.

The constitution ensures that elected members of the committee have a limited term of office and it is hoped in this way to maintain a varied and fresh approach. The President is the Headteacher and other officers are elected annually, their appointments being confirmed at the AGM.

The Annual General Meeting of the Association is held early in the Autumn Term. Each parent of every child in the school is most welcome, and indeed needed, to make this an even stronger link between school and home. A programme of forthcoming events is issued to each pupil during the Autumn Term, which additionally lists the holiday dates. Meetings generally take place on the first Wednesday of each month.

# John Beddoes Sixth Form

We have a well-established sixth form, offering both traditional 'AS' and 'A2' levels and vocational A Level courses, in a friendly atmosphere. NVQ Level 3 courses are also available in partnership with Coleg Powys. Students also participate in the Welsh Bacallaureate, young enterprise scheme and work experience.

Reasonably sized teaching groups allow a close relationship to develop between teachers and students, resulting in a co-operative approach to learning, appreciated by both sides. Each student is encouraged to achieve high personal standards, and offered the chance to develop self-discipline and to mature in a supportive atmosphere. Tutorials are held regularly.

The progress of every student throughout the year is monitored by the Head of Sixth Form, and by an Academic Review Board, so all students and their parents can be made aware of their progress and the likely outcome at the end of the course. There is an annual parents' evening, and biannual reporting to parents, but appointments can be made to discuss problems with the Head of Sixth Form at any time when necessary.

Careers advice is freely available to help each student search for jobs or apply for courses in further and higher education.

The Sixth Form Centre has well equipped study rooms and leisure facilities. Access to subject libraries, the main school library and computer facilities is available.

While in the Sixth Form students are expected to involve themselves in some form of community or school service, with 5 x 60, Beddoes Buddies and peer mentoring. We feel that examinations are of course important in their own right, but also important is the development of the whole person: taking responsibility for one's own actions and progress, being aware of the needs of others, learning to be more tolerant, to co-operate with people who have different views and standards, and learning time management and how to relax.

Members of Sixth Form wear clothes of their own choice but are expected to dress smartly and in a way that would be acceptable for work in an office.

Our aim is to ensure a smart, tidy appearance for all pupils throughout their time at school.

Parents who are in doubt in any way as to what is acceptable should consult the Head of Sixth Form, Mrs L Davies.

During the year visiting speakers are invited to stimulate thought and discussion to enhance their knowledge. Visits are organised to University Open Days, theatres and a range of other venues. Whenever possible, students are encouraged to take part in local committees, eg The Prince of Wales Trust, to attend residential courses in this country and to be responsible, caring individuals, showing initiative and leadership skills. The School established the now very successful Model UN day and has either won or been close to winning the Radio Maldwyn 6<sup>th</sup> Form quiz over the last few years. Participation in the Duke of Edinburgh Award Scheme is encouraged.

A separate 6th Form brochure exists for those who want to pursue their education beyond 16.

# School Hours / Day

School hours for the academic year are 8.50 - 3.50 p.m.

The day is arranged as follows:

The curriculum is based on a 50 period cycle over 2 weeks.

|       |   |       |                              |
|-------|---|-------|------------------------------|
| 9.00  | - | 9.05  | <i>Registration am</i>       |
| 9.05  | - | 9.20  | <i>Assembly/Tutor Time</i>   |
| 9.20  | - | 10.20 | Lesson 1                     |
| 10.20 | - | 11.20 | Lesson 2                     |
| 11.20 | - | 11.40 | <i>Morning Break</i>         |
| 11.40 | - | 12.40 | Lesson 3                     |
| 12.40 | - | 13.40 | <i>Lunch</i>                 |
| 13.40 | - | 13.45 | <i>Registration pm</i>       |
| 13.45 | - | 14.45 | Lesson 4                     |
| 14.45 | - | 15.45 | Lesson 5                     |
| 15.45 | - | 15.50 | <i>Bus queues and depart</i> |

## School Calendar 2009 - 2010

| <u>AUTUMN TERM 2009</u>                                     | <u>No. of School Days</u> | <u>Non-Pupil Days</u>                           |
|---|---------------------------|---|
| Thursday 3rd September to Friday 23rd October               | 37                        | Tuesday 1st September & Wednesday 2nd September |
| <i>Half Term—Monday 26th October to Friday 30th October</i> |                           |   |
| Tuesday 3rd November to Friday 18th December                | 34                        | Monday 2nd November                             |

| <u>SPRING TERM 2010</u>                                       | <u>No. of School Days</u> | <u>Non-Pupil Days</u> |
|---|---------------------------|-----------------------|
| Monday 4th January to Friday 12th February                    | 30                        | None                  |
| <i>Half Term—Monday 15th February to Friday 19th February</i> |                           |                       |
| Monday 22nd February to Friday 26th March                     | 25                        | None                  |

| <u>SUMMER TERM 2010</u>   | <u>No. of School Days</u> | <u>Non-Pupil Days</u> |
|---|---------------------------|-----------------------|
| Tuesday 13th April to Friday 28th May                                     | 34                        | Monday 12th April     |
| <i>Half Term—Monday 31st May (Bank Holiday Monday) to Friday 4th June</i> |                           |                       |
| Monday 7th June to Thursday 15th July                                     | 29                        | Friday 16th July      |

# Security

All visitors to the school are expected to sign in and wear visitors' badges. There is technically one entrance available for visitors. Security cameras are sited internally and externally and all visitors without badges are challenged. The school has a full internal security system and fire alarm system. Pupils and staff are trained in evacuation procedures in the event of an emergency.

# School Closure

In extreme circumstances such as snow, power cuts, gas leaks and the like, it may be necessary to close the school. In such circumstances the following procedures apply:

## *A closure before the start of the school day.*

e.g. A forced closure due to dangerous weather conditions. A decision to close the school will be made as soon as possible based on prevailing conditions in the Presteigne area, weather reports and advice from bus companies. The school has access to local radio who will broadcast a notice that the school is closed. Bus companies are informed and generally do not arrive at the pick-up point. Unless it is a real emergency, please do not phone the school between 8.30am and 9.30am as this can overload the switchboard and disrupt communication with radio stations and bus companies.

## *A closure during the school day*

A gas or water leak or power failure affecting heating, lighting, canteen or hygiene facilities.

A decision to close the school will be made based on health and safety considerations or advice from the relevant utility company. Students will have access to a telephone and bus companies will be contacted as soon as possible to arrange transport to the normal drop off points. Parents/Carers are reminded that the school admission form should include details of emergency contact numbers.

# Physical Education Department

## *Introductory Statement*

In Physical Education we are concerned with the development of mind and body. Physical Education within John Beddoes is seen as an integral and important part of the total education process. The subject provides the unique opportunity of enhancing the physical experiences of the pupils.

It is considered that the personal and social qualities developed, including cooperation, competition, self discipline, leadership, perseverance and self esteem are essential to the development of a well rounded personality. It is through Physical Education at John Beddoes that many pupils can find the success which may elude them elsewhere and thereby gain in self efficacy.

## Philosophy of the Physical Education Department

In the Physical Education programme we try to interest everyone in a variety of activities to such an extent that they carry on participating in sport and exercise into adult life, in conjunction with the department aims to develop and extend the elite athletes that the school has as far as possible. In order to achieve these aims we include a sufficient variety of activities, and cover them in depth, so that as many individual interests can be catered for as possible.

## *Aims of the Physical Education Department*

The aim of the Department is to provide an interesting, challenging and enjoyable programme of physical activities for all pupils irrespective of their natural abilities.

To develop control, coordination, awareness and mastery of the body through a variety of worthwhile experiences, that allows pupils the opportunity to develop their own skills in all areas of body management, creative and aesthetic movement, in an inclusive and caring environment.

To enable pupils to understand and use safe practice and to appreciate it's important in P.E. Through the provision of a broad and balanced programme for all we aim to develop physical abilities to the full, with opportunities for pupils to achieve physical excellence through quality learning experience. Competitive sport provides an important opportunity, which enables pupils to measure personal achievement against that of others as well as providing powerful motivation for those committed to it. Played within closely defined rules it also helps in the development of cooperation and sportsmanship, which will be essential if the pupil is going to be able to make a worthwhile contribution to society in life after school.

Through Physical Education we aim to develop in pupils an awareness of the value and the needs of an active and healthy lifestyle, the complete acceptance of good sportsmanship and fair play, the ability to cope with both the success and failure of oneself and others, and the skill and confidence to appreciate and take advantage of opportunities provided in the wider community.

# Physical Education Department

## continued

To enable pupils to be familiar with a body of knowledge, principles and vocabulary related to P.E. Including the effective development of coaching skills and the provision of opportunities for pupils to evaluate and improve their own and others' techniques.

We aim to maximise the participation of all pupils and through the provision of a safe and enjoyable learning environment as well as the achievement of high standards

To enable pupils to develop a range of desirable personal qualities such as politeness, perseverance, initiative and independence.

We aim to employ a range of teaching and learning styles and use a variety of resources that allow all pupils (irrespective of gender, ethnic origin, and ability) to have equal access to Physical Education, and to experience success and enjoyment in their work.

### *Physical Education Provision*

Pupils at John Beddoes receive between 3 and 4 hours per fortnight of PE in formal lesson time covering a range of activities including gymnastics, swimming, athletics, outdoor and adventurous activities (OAA), football (boys), rugby (boys), netball (girls), hockey (girls), badminton, health and fitness and striking and fielding games at Key Stage 3. The pupils receive multi - gym, swimming, 5-a-side football, rugby tennis, cricket, rounders, squash, badminton, basketball and dodgeball in Key Stage 4. At Key Stage 4 The Physical Education department is currently planning to implement the Sports Leadership Award, and GCSE PE is an option for pupils with the school following the WJEC Syllabus, this is well received with an average of 40 pupils every year choosing to do so, the department has had excellent results over recent years with 71 % of pupils receiving A\* - C in 2006. We also run the A level PE course which is a popular subject following the WJEC syllabus.

### *Extra Curricular Activities at John Beddoes School*

A wide range of extra curricular activities is offered at the school with at least 3 activities offered every lunchtime as well as numerous after school activities. The school has very successful teams in most sports. With the Under 16 hockey team becoming 2008 Welsh Champions. John Beddoes are either South / Powys Champions in a variety of age groups, and have a number of pupils achieving county and national standards. The school has close links with Presteigne Ladies Hockey Club, Kington Cricket Club, Luctonians RFC, Builth RFC, Knighton RFC, Presteigne FC, and Shrewsbury Town FC. Coaches from these clubs often are invited into formal lessons to aid with pupil understanding, development and talent identification and also help to provide extra-curricular provision as well. Simon Green Pryce (Luctonians RFC), Edward Price (Kington Cricket Club), and Carl Scales (Powys Rugby) are just three coaches that have been heavily involved with the PE department this year.

# Physical Education Department continued

## *Physical Education & School Sport (PESS)*

John Beddoes was awarded PESS Centre status in Jan 2007 and started the cycle in May 2007. This Welsh Assembly initiative will provide funding for the John Beddoes PE department to improve the quality of PE provision in its feeder primary schools and achieve the following aims:

- To improve links within the key stages and develop transition policies between them, particularly key stage 2 and 3.
- Work towards 2 hours of good quality curriculum PE within every key stage.
- Create more opportunity for school sport beyond the school day.
- Promotion of healthy lifestyles in line with the Healthy Schools Network.
- Provide CPD/INSET courses for teachers to raise confidence in delivery of physical education.
- Use and develop ICT in PE.
- Develop Gymnastics and Dance.
- Improve links with Community Sport.
- Support teachers in the good management of the subject from within the school.

## *The 5 x 60 Scheme*

John Beddoes was awarded a place on the 5x 60 scheme starting from Sept 2008, 5x60 is the High School equivalent to Dragon Sports. The main objective of the 5x60 scheme, is to coax 90% of pupils into exercising for a full hour five times a week. An officer has been appointed to the staff at the school and their main role will be to provide a variety of sufficiently attractive exercise and activity options so that all the pupils in school will be encouraged to exercise for 5 60 minute periods a week. The 5 x 60 officer will be adding to the range of extra-curricular activities already provided by the school and includes morning clubs in the programme. Clubs that were started in 2007/2008 and ran successfully include; Horse Riding, Girls Football, Squash, Knighton Town Football Academy and Dance to name a few. 5x60 explores non-traditional activities to find one that suits the interest of every child in the school.

## *ActiveMarc Cymru*

John Beddoes PE department was awarded ActiveMarc Cymru. ActiveMarc Cymru is awarded to schools that can demonstrate a commitment to developing high quality PE and school sport. When a school commits to applying for an ActiveMarc Cymru award, it engages in a process of self evaluation whereby strengths and areas for development are identified. The application form is aligned to the Estyn framework based on the 7 key questions.

# Physical Education Department continued

## *Facilities*

The school has good use of the following facilities during term time and a good working relationship with the East Radnor Leisure Centre.

|                            |  |
|----------------------------|--|
| Leisure centre:            | Sports Hall<br>(3 badminton courts, netball, basketball, 5-a-side football)<br>Swimming Pool<br>2 squash courts<br>Fitness Suite<br>(weight training equipment, aerobic equipment) |
| 2 Hockey pitches           | 1 full size<br>1 mini hockey pitch   |
| 1 Rugby Pitches            |  |
| 2 Football Pitches         | 2 full size<br>2 5-a-side  |
| Cricket Square             |  |
| Cricket Nets               |  |
| 2 Netball Courts           |  |
| 4 Tennis Courts            | (1 training court)   |
| 2 Rounders Pitches         |  |
| 400m Grass Athletics Track | (6 lanes)  |
| Discus Cage                |  |
| Shot Putt circle           |  |
| Javelin Runway             |  |
| Sand Long Jump Pit         |  |
| High Jump Area             |  |
| Sports Pavillion           | 2 changing rooms<br>Refreshment Facilities   |

## *Staffing in the Department*

|                  |  |
|------------------|--|
| Mr. B.R. Dugdale | Head of Physical Education<br>Bsc (Hons) Physical Education and Sport  |
| Science          |  |
| Miss D Evans     | P.G.C.E. in Physical Education<br>Teacher I/C of Girls Physical Education<br>Bsc (Hons) Sport & Exercise Science<br>Msc Sport & Exercise Science<br>P.G.C.E. in Physical Education |

## *Staff Assisting in the Department*

|                |  |
|----------------|--|
| Mr. G. Lewis   | (Rugby Refereeing)                     |
| Mr. K. Collins | (Cricket Refereeing, and ECB level 1)  |
| Miss S. Davies | (Rounders & netball refereeing)        |
| Miss S. Dyke   | (Rugby coaching award)                 |
| Mr M. Barnaby  | (Football coaching and rugby coaching) |
| Mr O Harpwood  | (5 x 60 Officer)                       |

# Appendix One

School bus  
contractors and  
telephone  
numbers

## School bus contractors and telephone numbers

|                   |            |              |
|-------------------|------------|--------------|
| Owens Motors      | Knighton   | 01547 528303 |
| Veolia            |            | 01597 851226 |
| Lakeline of Powys | Felindre   | 01547 510234 |
| LINK TRANSPORT    |            |              |
| Sargeant Brothers | Kington    | 01544 230481 |
| Mrs Hughes        | New Radnor | 01544 350632 |
| Mrs Matthews      | Felindre   | 01547 510620 |

# Appendix Two

## Examination results and comparative information

# Comparative Reports

School results for 14 year olds in 2006/2007 and 2007/2008.

Teacher assessments and test levels of attainment by subject

|     |     |   |
|-----|-----|---|
| Key | D   | Disapplied under sections 364/365 of the 1996 Education Act |
|     | A   | Absent  |
|     | N   | Not enough marks for level to be awarded                    |
|     | B   | Baseline assessment   |
|     | W   | Pupils who are working towards Level 1                      |
|     | 1-7 | Awarded level   |

### *Key stage 3 SATs*

The 'average' level for Key Stage 3 SATs is considered to be level 5. Results are for Teacher Assessment only inline with Welsh Assembly Government legislation.

### *Key Stage 3 Teacher Assessment Results (2007/2008)*

| Subject | Type Of Assessment | % Gaining Various Levels |   |   |   |   |   |   |   |    |    |    |    |   | % Gaining levels 5 + |
|---------|--------------------|--------------------------|---|---|---|---|---|---|---|----|----|----|----|---|----------------------|
|         |                    | D                        | A | N | B | W | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8 |                      |
| ENGLISH | Teacher Assessment | 0                        | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 24 | 48 | 13 | 6  | 0 | 67                   |
| MATH    | Teacher Assessment | 0                        | 0 | 1 | 0 | 0 | 0 | 0 | 4 | 15 | 22 | 39 | 15 | 0 | 76                   |
| SCIENCE | Teacher Assessment | 0                        | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 15 | 35 | 30 | 13 | 0 | 78                   |

### *Key Stage 3 Teacher Assessment Results (2006/2007)*

| Subject | Type Of Assessment | % Gaining Various Levels |   |   |   |   |   |   |   |    |    |    |    |   | % Gaining levels 5 + |
|---------|--------------------|--------------------------|---|---|---|---|---|---|---|----|----|----|----|---|----------------------|
|         |                    | D                        | A | N | B | W | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8 |                      |
| ENGLISH | Teacher Assessment | 0                        | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 17 | 49 | 23 | 6  | 0 | 78                   |
| MATH    | Teacher Assessment | 0                        | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 19 | 15 | 43 | 19 | 1 | 77                   |
| SCIENCE | Teacher Assessment | 0                        | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 12 | 27 | 38 | 21 | 0 | 86                   |

## GCSE Results - August 2008

| GCSE                    | A* | A  | B  | C  | D  | E  | F | G | U | X | Total | %A-C | %A-G |
|-------------------------|----|----|----|----|----|----|---|---|---|---|-------|------|------|
| Art (AQA)               | 0  | 5  | 5  | 2  | 6  | 3  | 3 | 0 | 0 | 0 | 24    | 50   | 100  |
| Art (3D)                | 2  | 0  | 4  | 4  | 8  | 1  | 0 | 0 | 0 | 0 | 19    | 52.6 | 100  |
| D&T Graphic Products    | 0  | 8  | 1  | 10 | 3  | 0  | 0 | 0 | 0 | 0 | 22    | 86.4 | 100  |
| D&T Resistant Materials | 0  | 2  | 5  | 8  | 9  | 0  | 0 | 1 | 1 | 0 | 26    | 57.7 | 96.2 |
| Drama                   | 3  | 10 | 6  | 2  | 1  | 1  | 0 | 0 | 0 | 0 | 23    | 91.3 | 100  |
| English Lang            | 0  | 18 | 16 | 26 | 20 | 7  | 0 | 1 | 0 | 0 | 88    | 68.2 | 100  |
| English Lit             | 0  | 6  | 12 | 28 | 12 | 0  | 0 | 0 | 0 | 0 | 58    | 79.3 | 100  |
| Geography               | 4  | 7  | 3  | 15 | 10 | 0  | 3 | 1 | 0 | 0 | 43    | 67.4 | 100  |
| German                  | 2  | 1  | 1  | 7  | 5  | 2  | 0 | 0 | 0 | 0 | 18    | 61.1 | 100  |
| French                  | 3  | 15 | 9  | 8  | 3  | 5  | 1 | 0 | 0 | 0 | 44    | 79.5 | 100  |
| History                 | 0  | 3  | 4  | 6  | 6  | 5  | 5 | 1 | 1 | 0 | 31    | 41.9 | 96.8 |
| Child Dev               | 4  | 4  | 0  | 3  | 1  | 2  | 0 | 1 | 0 | 0 | 15    | 73.3 | 100  |
| Food & Nutrition        | 1  | 2  | 2  | 5  | 3  | 2  | 0 | 0 | 0 | 0 | 15    | 66.7 | 100  |
| Maths                   | 6  | 11 | 17 | 27 | 12 | 12 | 7 | 5 | 1 | 0 | 98    | 62.2 | 99   |
| Music                   | 0  | 4  | 1  | 1  | 0  | 4  | 1 | 0 | 0 | 0 | 11    | 54.5 | 100  |
| PE                      | 9  | 7  | 5  | 8  | 5  | 0  | 0 | 0 | 0 | 0 | 34    | 85.3 | 100  |
| Science Single Award    | 5  | 14 | 24 | 23 | 14 | 11 | 1 | 0 | 0 | 0 | 92    | 71.7 | 100  |
| Science Additional      | 8  | 12 | 17 | 28 | 14 | 6  | 4 | 0 | 0 | 0 | 89    | 73   | 100  |
| IT                      | 0  | 1  | 4  | 11 | 8  | 1  | 0 | 0 | 0 | 0 | 25    | 64   | 100  |
| Religious Studies       | 0  | 5  | 9  | 9  | 13 | 9  | 9 | 1 | 0 | 1 | 56    | 41.1 | 98.2 |
| Welsh                   | 4  | 5  | 11 | 28 | 14 | 9  | 2 | 1 | 0 | 0 | 74    | 64.9 | 100  |

# GCE Advanced Level - August 2008

| Subject            | Total | A-B<br>No. | A-B<br>% | A-C<br>No. | A-C<br>% | A-E<br>No. | A-E<br>% |
|--------------------|-------|------------|----------|------------|----------|------------|----------|
| Art & Design       | 1     | 1          | 100%     | 1          | 100%     | 1          | 100%     |
| Biology            | 2     | 1          | 50%      | 1          | 50%      | 2          | 100%     |
| Business           | 7     | 1          | 14%      | 2          | 28%      | 6          | 86%      |
| Chemistry          | 3     | 2          | 37%      | 3          | 100%     | 3          | 100%     |
| Drama              | 4     | 3          | 75%      | 4          | 100%     | 4          | 100%     |
| English Literature | 4     | 3          | 75%      | 4          | 100%     | 7          | 100%     |
| French             | 5     | 0          | 0%       | 2          | 40%      | 4          | 80%      |
| Geography          | 4     | 3          | 75%      | 3          | 75%      | 4          | 100%     |
| Mathematics        | 3     | 2          | 67%      | 3          | 100%     | 3          | 100%     |
| Physics            | 3     | 1          | 33%      | 1          | 33%      | 3          | 100%     |
| Psychology         | 1     | 0          | 0%       | 0          | 0%       | 1          | 100%     |
| Travel and Tourism | 2     | 0          | 0%       | 1          | 0%       | 1          | 50%      |

## Leavers Destination

| Year 11                  | July 2008 | July 2007 | July 2006 | July 2005 |
|--------------------------|-----------|-----------|-----------|-----------|
| <u>Further Education</u> |           |           |           |           |
| John Beddoes Sixth Form  | 14.3      | 37.1      | 23.2      | 29.1      |
| Further Education        | 64.8      | 47.4      | 60.6      | 41.7      |
| Employment               | 7.7       | 2.1       | 4.1       | 6.8       |
| Youth Training           | 2.2       | 9.3       | 10.1      | -         |
| Other                    | 11        | 10.3      |           | 22.3      |
| Year 13                  | July 2008 | July 2007 | July 2006 | July 2005 |
| Further/Higher Education | 66.7      | 63.6      | 78.3      | 52.6      |
| Employment               | 14.3      | 4.5       | 13        | 26.3      |
| Gap Year                 | 19        | 4.5       | 8.7       | 5.3       |
| Other                    | 0         | 36        | -         | 15.8      |

# Appendix Three

## LEA Information

# LEA Information

Information available to parents:

By arrangement with the school, parents may have access to a range of documents related to the curriculum at the school, including schemes of work; syllabuses; details of examination results for boys, girls and all pupils aged 15-17; the Governing Body's Annual Report; Estyn reports about the school; Welsh Office Circulars and copies of Statutory Instruments. The school may make a charge for providing personal copies of certain documents. However, material that is protected by copyright cannot be copied. Any parent who has a concern or complaint about any aspect of the curriculum or the teaching received by their child should, in the first instance, refer this to the relevant Head of Faculty. If the problem is a more general one, or if a parent feels unhappy with the Faculty response, the Pastoral Co-ordinator will be pleased to discuss the matter and try to resolve it. Parents should write to the school to arrange an appointment and it would be both helpful and timesaving if the nature of the problem is outlined. This will permit the Pastoral Co-ordinator to collect relevant material so that an informed discussion can follow. Parents who are unhappy with the response received should contact the Chairman of the Governors at home or via the School.

## 2. School Transport

To qualify for school transport, pupils of secondary age must reside three or more miles from the nearest school, measured by the shortest walking distance, wherever practicable within existing transport routes. Pupils who live within the statutory walking distance from the school and live near or on an existing transport route may have the opportunity to make use of any vacant seats available under the Vacant Seat Payment Scheme on payment of the appropriate fee. Under the Vacant Seat Payment Scheme, vehicles operating on school transport contracts do not deviate from the official journey to collect pupils not qualifying for free school transport but wishing to travel under the scheme. The Authority is not able to incur additional expenditure by providing seats in excess of requirement.

## 3. Free School Meals/Clothing vouchers

Some parents are entitled to a grant to help them manage school meals and clothing for their children. It is essential that parents avail themselves of this facility. If in doubt please contact the school.

Appendix Four

Powys County  
Council  
Catering

# Powys Catering

Powys Catering actively promotes healthy eating; no school meal contains confectionery or canned drinks.

*All meat used is of British Origin*

We offer a wide variety of meat and meat based products

Fresh fruit is on sale daily

A two course meal is actively promoted at a special price of £1.95

A selection of wholemeal and multi-grain sandwiches and rolls are available daily

Baked potatoes with various fillings are available daily

We offer a fast, efficient and friendly service at our multi queue counters

A copy of the County Councils' policy on G.M. is available from Powys Catering H.Q.

If you have any queries or requests for special/medical/dietary requirements please contact:

*Powys Catering  
The Gwalia  
Ithon Road  
Llandrindod Wells  
Powys  
LD1 6AA*

If you think your child may be entitled to free school meals, please contact your Area Education Office:

*Llandrindod Wells—Tel: 01597 826715*

Catering Output Times from September 2007

|                         | <i>Breakfast</i> | <i>Break</i>     | <i>Lunch</i>     |
|-------------------------|------------------|------------------|------------------|
| <i>Monday to Friday</i> | 8-15 to 8-45 am  | 11-20 to 11-40am | 12-40 to 1-40 pm |